

CITY AND COUNTY OF SAN FRANCISCO



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September 3, 2019

VIA ELECTRONIC MAIL

Julia Rock
Muck Rock
76979-95575848@requests.muckrock.com

Re: Your Public Record Request received on 8/22/2019

Dear Ms. Rock,

This letter is in response to your request for records under the California Public Records Act received on 8/22/2019 via email, making the request below:

- All documents stipulating the conditions for participant termination from the DA office's "Back on Track" program. This includes, but is not limited to, all lists of violations that cause a participant to be removed from the "Back on Track" program.
- All records pertaining to any participants who have been terminated from the "Back on Track" program since the program's inception in 2005 (feel free to redact any personally identifying information, including names)
- All data documenting the numbers of "Back on Track" participants who graduated from the program as well as all data documenting the numbers of "Back on Track" participants who were terminated from the program

Please see the response to your request below:

Under the Public Records Act and the Sunshine Ordinance, a "public record" is broadly defined to include "any writing containing information relating to the conduct of the public's business prepared, owned, used or retained by any state or local agency, regardless of the physical form or characteristics." (Govt. Code §6252(e)). If the department has no records responsive to the specific request, the department has no duty to create or recreate one.

At the moment, processing your request requires searching for, collecting, and appropriately examining a voluminous amount of separate and distinct records. Specifically, your request contains three different sections, spans approximately fourteen years, relates in part to material that will require close inspection and redaction, and seeks records concerning an older administration of the office. Accordingly, we are invoking a 14-day extension at this time.

Sincerely,


ALEX BASTIAN
DEPUTY CHIEF OF STAFF